

DOCUMENT No. 2

General Information

**11th Asia-Pacific
Scout Youth Forum**
TAIWAN • 2025

GENERAL INFORMATION

Purpose

Asia-Pacific (APR) Scout Youth Forum provides the opportunity for delegates and observers to develop the necessary practical skills to enable them to take part more effectively in the decision-making activities and undertake leadership roles both within and outside the Movement for their own personal development.

Furthermore, delegates and observers of the APR Scout Youth Forum can prepare proposals that may be voted on by the APR Scout Conference, provided that the APR Scout Committee or a recognized National Scout Organization (NSO) formally presents the proposals to the Conference.

Objectives

1. Provide a learning environment through discussions on interesting topics and the sharing of experiences.
2. Enhance participants' decision-making skills for Scouting and society in general;
3. Develop friendship among the participants, create networks that can be continued beyond the forum, and
4. Give relevant input, proposals, and recommendations. These recommendations will be presented at the Regional Scout Conference.

Mode of delivery and Date:

ONLINE Session: 13 September 2025

An online "Introductory" session is scheduled on 13 September 2025 **from 14:00HRS** (Manila Time: GMT +8:00). ALL confirmed participants are requested to attend the "Introductory" session. Please mark your calendars and reserve the date and time for this important session.

- Participants are encouraged to enter the online meeting room **15 minutes before the session commences**. Please turn off the microphone when you are admitted into the meeting and during the whole session unless you are requested or invited by the Session speaker to speak.
- Use the requested sign-in name when joining the session – Participant Category-Country-Name. For example: example: "**D-PH-Syd**" or "**O-PH-Arjay**". Check Country Code in the list below.
- Indicate your participant category, i.e., please use "D" for Delegate and "O" for Observer.
- Two-Letter ISO Country Code. Indicate your name (you are frequently called or how you want us to call you).

Online Learning Module:

Confirmed participants are required to complete four online modules through the World Scouting Learning Management System ([LMS](#)) hosted on scout.org. These modules are:

1. Overview of WOSM
2. Safe from Harm
3. Event Participation at the Regional and World Level and how to formulate an Event Recommendation
4. What is a Regional Youth Representative

To access the LMS, participants must have a registered account on scout.org. If you do not have one yet, please create an account as soon as possible.

All four modules must be completed by **31 August 2025**, as the Safe from Harm module is a requirement for registration.

The exact link to the modules will be shared with confirmed participants at a later date.

In-Person Session:

6 ~ 9 October 2025

Participants are requested to arrive on 5 October 2025 and may depart on 10 October 2025 if not attending the 28th Asia-Pacific Scout Conference.

- Participants are required to attend ALL the sessions during the in-person sessions.
- Participants especially the DELEGATES are encouraged to bring their laptop, tablet or iPad to use during the voting.
- The plenary hall will be closed at **21:30HRS**, if you have anything to do either personal or group you may use the venue common areas to do that.
- A Listening ear team will be available to support the participants mental and emotional well-being.

Working Language:

The working language of the Workshop will be English. NSOs are requested to select participants who can understand and actively participate in the discussions in English.

Theme

Scouting: Integrated Versatility

Asia-Pacific is a vast region in terms of organisation and geography, with members of diverse cultural backgrounds and language. However, we share the same value in Scouting, trying to establish a better world for the next generation. Just as Scouting embraces difference among its members, when a unified goal runs through the heart of all actions and decisions: creating a better world. Thus, Scouting: Integrated Versatility is chosen as the main theme. It is to remind us to cherish our diversity and yet unite for our common goal.

Eligibility

Each NSO shall appoint **two delegates** and a maximum of **eight observers** to a Regional Scout Youth Forum, i.e., a maximum of ten participants per NSO.

The participants must be endorsed by the NSO and must be between 18-26 years of age during the period of the forum.

Other youth organizations from the host country may also be invited to join the forum.

Venue and Accommodation

[Chientan Youth Activity Centre](#)

Address: No. 16, Sec. 4, Zhongshan N. Rd., Shilin Dist., Taipei City 111054, Taiwan (R.O.C.)

Arrival

Staff and Participants are requested to arrive at Taipei International Airport (TPE).

Youth Forum Staff, including the RYRs, are requested to arrive on **04 October 2025**.

All participants are expected to **arrive on 05 October 2025**. To ensure smooth coordination and transfer, we **recommend arriving before 17:00HRS (5:00 PM)**.

Scout Leaders from Scouts of China (Taiwan) will wait for you at the arrival hall of the Taipei International Airport, after you collect your luggage and right after you exit the glass door. It will be very helpful if you wear at least a Scout Scarf (neckerchief) when you arrive at the airport.

In case you are not met at the airport, please call the following Scout Leaders at their mobile numbers as follows:

Ms. Chen Ting Yin, Sasa

Team Lead of the Transportation Team

Mobile Number: +886-977-503-530

It is important to make sure that you have submitted your travel itinerary through [online transportation form](#) and send separate email to Arjay arjay@scout.org copy to APSYF Official Email<2025apryf@scout.org.tw> **no later than 31 August 2025.**

Staff or participants who will arrive early in Taiwan for touristic purposes and need help in going around should contact the host through the Forum Director Daniel Ruan Chun Lin <nssgruan@gmail.com>.

It is also recommended that you fill out your arrival card before arriving in Taiwan at this [link](#). Please also **bring a printed copy** of your completed arrival card with you when you travel.

Departures

All those who are not attending the 28th Asia-Pacific Scout Conference **may leave on 10 October 2025.**

If participants have other plans after the forum, they can only be dropped back at Taipei International Airport (TPE) from the forum venue or make their own plans for their personal travel.

Participants who will proceed to attend the conference will depart the forum venue at around 0930HRS. Local transport for the Youth Forum participants from Taipei to Kaohsiung will be provided by the host organization.

Forum Fee

USD250.00 per participant. The fee includes forum kit and materials, inland transportation, and accommodation for five nights (check-in on 5 October and check-out on 10 October), food for five days (from dinner of 5 October to breakfast of 10 October), educational tour, and forum documents.

USD430.00 (Special Rate) for participants attending both the 11APRSYF and the 28th Asia-Pacific Scout Conference.

Please note that this conference fee does not cover accommodation during the conference. Additionally, participants and staff who plan to attend the 28th Asia-Pacific Scout Conference are required to complete a separate Conference Registration Form through their respective NSO and pay the applicable conference fee.

Registration

1. **Each NSO shall designate an authorized representative to compile the list of delegation members and observers.** The authorized representative (typically the International Commissioner of the respective NSO) will proceed with the registration online.
2. The [online registration link of the Youth Forum](#) is the same as the Conference registration link. **ONLY** confirmed participants can be registered to the Forum.
3. The designated person should then contact the host Scouts of China (Taiwan) through the APSYF Official mailbox <2025apryf@scout.org.tw> to obtain the registration link, along with the account and password required to proceed with the registration.

SfH certificate and passport are required to complete your registration. If you are not yet done with your SfH module or in the process of renewing your passport, you may temporarily upload the attached sample Safe from Harm and Passport copy, included in this email, to proceed with your registration. You should be able to click "SAVE."

Visa

Nationals who will need a visa to enter Taiwan will need to upload their passport at the registration portal. The passport should be valid for 6 months.

Please check the [LINK](#) to see if you need an entry visa to Taiwan.

eVisa to enter Taiwan:

For participants from countries eligible for an [e-visa](#), the host will assist with the application process for entry into Taiwan.

To ensure smooth and timely processing, please register and submit a copy of your passport as early as possible if you require an e-visa.

Since visa applications may take time to process, we strongly encourage you to apply well in advance of your travel dates to avoid any last-minute issues or delays.

The host will submit a group application through Taiwan's Ministry of Foreign Affairs.

A **special E-code** will be provided for your e-visa application, which must be completed **before August 1, 2025**.

If you need more information, please check with this [website](#).

Contact Person:

Ms. Yi Lin Li

Team lead of the Administrative Team

Mobile Number: +886-986-482-779

e-mail: a0986482779@gmail.com

[Copy to](#)

APSYF Official mailbox <2025apryf@scout.org.tw>

and copy to

Ms Belle YU Ching-Ko

Forum Coordinator

Mobile Number: +886-928-013-648

E-mail: <belleyu.scout@gmail.com>

It is recommended that you bring with you a printed copy of your eVisa.

Accommodation

Participants will be accommodated on a sharing basis, either four or six persons in one room.

Participants are requested to bring their own personal toiletries such as soap, toothbrush, toothpaste, and other disposable toiletries. Accommodation will only provide bed linens, pillows, blanket, towel, body wash and shampoo.

If your NSO prefers twin-sharing accommodation for your participants, please contact the host through the Youth Forum Administrative Team Lead, MS. Yi Lin Li <a0986482779@gmail.com> copy to Arjay <arjay@scout.org> and APSYF Official mailbox<2025apryf@scout.org.tw>

Please note that twin-sharing rooms will incur an additional charge of USD100.00 per person for 5 nights. Requests for twin-sharing accommodation must be submitted no later than 01 September 2025.

Please note: Bottled water will not be provided in the rooms. Participants are required to bring their own reusable water bottles. Water dispensers will be available on-site for refills.

Quiet time will start at 22:00HRS, participants are requested to be respectful.

NO alcohol or smoking inside the venue premises. E-cigarettes or vapes are not permitted in Taiwan.

Check-out time will be at 09:30 HRS.

Laundry Facilities

Laundry facilities are available at the venue for a cost of:

Washing: NT\$30.00

Drying: NT\$30.00

Lunch and Dinners

Meals will start with dinner on 05 October until breakfast of 10 October, which is included in the fee. If you are arriving earlier than the expected date because of flight availability, you need to arrange this individually with the host NSO.

The meals provided will feature an international menu and will strive to accommodate the diverse dietary needs of all participants, particularly those with specific restrictions such as vegetarian preferences or food allergies.

We kindly request that you disclose any dietary requirements or allergies honestly and in advance, to ensure that appropriate arrangements can be made by the host.

Each dish will be labelled in English.

IMPORTANT NOTE:

Although tap water in Taiwan is treated and meets safety standards, the quality may be affected by building plumbing and storage systems. As a result, drinking tap water directly is not recommended. However, it is safe for brushing teeth and showering.

Drinking water dispensers will be available at the forum venue, and the water from these dispensers is safe to drink. Please remember to bring your own reusable cup or water bottle for refills and to help reduce plastic waste.

Dress Code

Attire for the event Opening and Closing Ceremonies and other formal functions will be Scout Uniform.

Smart casual with a scout scarf will be worn in most of the sessions. Please do not wear shorts, sleeveless shirts, and slippers, especially during the event.

For image-building purposes, you may also be requested to wear the event shirt with scarf during the educational tour.

Please bring your traditional dress for the International Night.

Weather

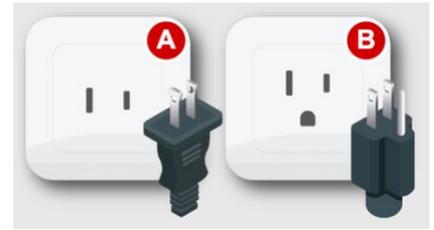
- **Temperature:** Expect pleasantly warm weather with daytime highs around **78°F (25°C)** and nighttime lows near **72°F (22°C)**. It may feel slightly **windy** at times.
- **Rain:** There is a 41% chance of rain on an average day, with about 0.79 inches (20.1 mm) of precipitation when it does rain — often described as heavy rain. Please bring rain gear such as a raincoat or umbrella.
- **Humidity:** Taipei is very humid in October, with an average relative humidity of 80%. This can feel humid but cool, especially in the evenings.
- **Indoor Conditions:** Air conditioning will be in use at indoor venues. We recommend bringing a **light jacket or warm clothing** for comfort indoors.

Travel Insurance

Participants are requested to purchase their own travel and medical insurance for the duration of their stay in Taiwan. The participants are expected to cover this cost.

Electricity

In Taiwan, power plugs and sockets (outlets) of type A and type B are used. The standard voltage is 110 V at a frequency of 60 Hz.



Currency

The official currency of Taiwan is the New Taiwan Dollar (NTD or TWD). It is commonly abbreviated as NT\$. Foreign currency can be exchanged at banks, airports, and authorized currency exchange counters.

It is strongly recommended to exchange your currency at the airport upon arrival in Taiwan. This is especially important because only cash payments will be accepted at the event venue. Make sure to have enough New Taiwan Dollars (TWD) with you for your stay.

Credit cards are widely accepted in major establishments, but cash is preferred for small vendors, night markets, and taxis.

Current exchange rate USD to NTD is 1 USD=32 NTD

Time Zone

The local time of Taiwan is eight hours ahead of Greenwich Mean Time (UTC/GMT +8:00H).

International Night

We are excited to invite you to one of the highlights of the Asia-Pacific Youth Forum – **International Night!** It will be an evening full of cultural exchange, delicious food, music, and friendship. Let's showcase the unique spirit of each of our countries together!

1. Booth Display

Each contingent will be provided with one table to display traditional food, cultural games, or national souvenirs. Feel free to be creative and give everyone a taste of your country's customs and culture!

2. Food Safety Notice

If your booth includes edible items, please make sure to clearly label any potential allergens (e.g., nuts, dairy, seafood, eggs, wheat, etc.) to ensure the health and safety of all participants.

3. Bringing Food to Taiwan

According to Taiwan's customs and quarantine regulations, meat products (including dried meat, pork floss, sausages, etc.) are strictly prohibited. If you plan to bring food for International Night, please ensure it is commercially packaged, clearly labeled, and free of any meat ingredients. We strongly recommend checking the import rules beforehand.

If you need more information please check this [website](#).

4. Music Sharing

We will be playing popular music from across the region! To help us celebrate the diversity of our participants, please list three songs that are currently the most popular in your country in the shared [Google Form](#).

5. NSO Performance

All National Scout Organizations (NSOs) are kindly requested to prepare a short presentation, ideally not exceeding **3 minutes in length**. Please be ready to present during the International Night program.

Forum Documents

Forum Documents will be uploaded to a google drive folder located [here](#).

You are advised to check this google drive folder from-time-to-time for any necessary updates.

What to prepare:

- Scout Uniform, Scout shirts (good for the whole duration of the event), warm clothing, personal medicines, toiletries, hand sanitizer, rain gear etc.
- Other optional equipment includes still and video cameras, and small gifts to exchange with the host during the closing ceremony.

If you have more questions, please feel free to **Contact:**

General Forum Inquiries	Arjay < arjay@scout.org >
General Administration Inquiries	Daniel < nssgruan@gmail.com >
copy to: APSYF Official mailbox	2025apryf@scout.org.tw

APPENDIX A

List of NSOs in the Asia-Pacific Region and their two-letter ISO Country Code:

NO	APR NSOS	2-LETTER ISO COUNTRY CODE
1	Afghanistan	AF
2	Australia	AU
3	Bangladesh	BD
4	Bhutan	BT
5	Brunei Darussalam	BN
6	Cambodia	KH
7	Scouts of China	TW
8	Fiji	FJ
9	Hong Kong	HK
10	India	IN
11	Indonesia	ID
12	Japan	JP
13	Kazakhstan	KZ
14	Kiribati	KI
15	Korea	KR
16	Macau	MC
17	Malaysia	MY
18	Maldives	MV
19	Mongolia	MN
20	Myanmar	MM
21	Nepal	NP
22	New Zealand	NZ
23	Pakistan	PK
24	Papua New Guinea	PG
25	Philippines	PH
26	Russia	RU
27	Singapore	SG
28	Solomon Islands	SB
29	Sri Lanka	LK
30	Tajikistan	TJ
31	Thailand	TH
32	Timor Leste	TL
33	Vietnam	VN